

## WorkMentor

### Programme for Swansea Transnational Meeting

**Sunday October 9<sup>th</sup> – Wednesday October 12<sup>th</sup>**

#### **Gower College Swansea**

| Sunday October 9th |  |   |
|--------------------|--|---|
| Time               | Activity   | Venue   |
| All day            | Partner arrivals   | Glen View Guest House<br>140 Langland Road<br>Mumbles<br>Swansea<br>SA3 4LU<br><a href="http://www.mumblesglenview.co.uk">www.mumblesglenview.co.uk</a><br><br>Langland Cove Guest House<br>Rotherslade Road<br>Mumbles<br>Swansea<br>SA3 4QN<br><a href="http://www.langlandcove.co.uk">www.langlandcove.co.uk</a> |
| 20.00              | Dinner.<br>We will all meet at the<br>Langland Cove Guest House<br>at 19.40 and walk to the<br>restaurant (about 20 minute<br>walk).<br><i>(I will collect partners from<br/>the Glen View at 19.35)</i> | Shiraz<br>Mumbles Road<br>Mumbles   |

Monday October  
10th

| Time          | Activity  | Person Responsible                                     | Venue   |
|---------------|---|--|---|
| 08.45 – 09.15 | Travel to Meeting Venue (taxi or walk)  | All participants                                       | Castellamare<br><a href="http://www.castellamare.co.uk">http://www.castellamare.co.uk</a> |
| 09.15         | Introducing the project.<br>Review of the plans for the project.  | Johannes Arnason                                       |   |
| 10.00         | Partner presentations – 5 minutes per partner PPT presentations kept to a maximum 6 slides  | All partners   |   |
| 10.30         | Coffee/Tea Break  |  |   |
| 11.00         | Discussion about budget matters.<br><br>Deciding on different practical matters.  | Andres Petursson from the Leonardo office in Reykjavik |   |
| 12.00         | Lunch   |  |   |
| 13.15         | Work packages of the project.<br>Different roles for partners<br>Working on planning meetings and deadlines for delivery of feedback and translations | Johannes Arnason<br><br>Carrie T Jones                 |   |
| 14.30         | Coffee/Tea Break  |  |   |
| 15.00         | Web site and means of communication<br>Demonstration of the Peermentor.org website  | Johannes Arnason                                       |   |
| 16.00         | Round-up of Day 1   | Johannes Arnason                                       |   |
| 16.30         | Close of Day 1  |  |   |
| 19.15         | Meet at Glen View Guest House to walk to restaurant   | Carrie T Jones   |   |
| 19.30         | Dinner  |  | PAs Wine Bar, Newton Road Mumbles   |

Tuesday October  
11th

| <b>Time</b>   | <b>Activity</b>  | <b>Person Responsible</b>           | <b>Venue</b>  |
|---------------|--|-------------------------------------|---|
| 08.45 – 09.15 | Travel to Meeting Venue (taxi or walk)   | All participants                    | Castellamare<br><a href="http://www.castellamare.co.uk">http://www.castellamare.co.uk</a> |
| 09.15         | Key issues from Day 1  | Johannes Arnason                    |   |
| 09.45         | Work Mentor Ideas and methods.<br>Gower College staff introduces the materials, ideas and methods to the partners. | Johannes Arnason<br><br>Don Hawkins |   |
| 10.45         | Coffee/Tea Break   |                                     |   |
| 11.15         | Group Exercise<br>Participants break into groups of 2 or 3 to review materials                                     | Don Hawkins                         |   |
| 12.30         | Lunch  |                                     |   |
| 14.00         | Workprogramme until the next meeting<br>Workplan for the next meeting  | Johannes Arnason                    |   |
| 15.15         | Coffee/Tea Break   |                                     |   |
| 15.45         | Round up of the meeting and any outstanding issues   | Johannes Arnason                    |   |
| 16.15         | Close of Day 2   |                                     |   |
| 19.10         | All meet at the Langland Cove Guest House to walk to the restaurant  | All partners                        |   |
| 19.30         | Dinner   | All partners                        | Langland's<br>Brasserie<br>Langland Bay<br>Langland                                       |